



Condobolin RSL Club Ltd
 ABN 38 000 864 120
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 P O Box 159 Condobolin 2877
 20 McDonnell Street Condobolin 2877
 E: admin@condobolinslclub.com.au

FUNCTION BOOKING REQUEST FORM - Complete & return to Club

Contact Details:

Business Name: (If applicable).....
 Contact Name:.....
 Address:
 Phone No:..... Mobile No:.....
 Fax No:..... Email Address:.....

Function Details:

Date:..... Type (eg. Meeting, Wedding):
 Arrival Time:..... Departure Time:.....
 No. of Guests:..... No. Guests under 18 years:

Type of Bar Alcohol Soft Drink Tea/Coffee Not Required

Beverage requirements (if applicable):.....
 Start time for bar:..... Close Time (subject to conditions):
 If you require a dry bar please advise amount and requirements such as variety of beer, wine & soft drinks.
 Dry Till Amount:..... Requirements: (Beer Wine Spirits etc.).....

Function Room Requirements:

Function Room: Auditorium -250 Blue Room - 40 Boardroom - 20 Restaurant - 40
Room Setup: U-Shape Theatre Classroom Banquet
Equipment: Whiteboard Data Projector Microphone Lectern

Catering Requirements:

Please talk to our Contract Caterer regarding food needs. **Kelly de Grande** is available on **02 68953842 or 0429600061** and is able to assist with menus for all budgets and dietary needs including canapes, a la carte, buffet etc. depending on style of function. **Outside food is not permitted to be brought in with the exception of a celebratory cake.**

Function Room Costs:

Auditorium:

(Wedding & parties) - \$200:00
 (Meetings) - \$150:00

Blue Room/Restaurant

(Parties) - \$100:00
 (Meeting) - \$ 55:00

Board Room: (Meetings)

- \$ 45:00

(Prices may vary for charity/community groups, schools subject to their requirements. Just ask when making the booking).

Linen Table Cloths - \$12 How many? **Projector - \$25** **Whiteboard/Screen - \$10**

A security guard is required for parties etc. over 50 people and is charged at \$40 per hour per guard. Additional guards required for every additional 50 people. Persons under 18 years must be off premises by 10:00pm unless specified.

The use of glitter, sparkles, rice or confetti on tables or in the function rooms or club areas is not permitted and a \$50 fee will apply for cleaning.

FULL PAYMENT IS REQUIRED PRIOR TO FUNCTION GOING AHEAD.

Other requirements:

I acknowledge that I/We will comply with Responsible Service of Alcohol Regulations & other legislation governing licensed premises. The organizer takes full responsibility for any damage caused by them or other persons attending the function. The Condobolin RSL Club reserves the right to charge a bond & close the function if poor behaviour is to occur.

Name:..... Signature:..... Date:.....



Condobolin RSL Club
20 McDonnell St
Condobolin, NSW 2877



**Catering available for all functions
– large and small**

We can cater for special dietary requirements

Contact Kelly for menu options, bookings and quotes:

- ausbelcatering@gmail.com
- 0429 600 061
- (02) 6895 3842

We look forward to hearing from you